



**MEETING MINUTES OF THE REGULAR MEETING
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD
TUESDAY, JANUARY 9, 2024**

EARLY WORK SESSION

Mayor Jaworski introduced Miss Hazel Speers who served as our Mayor for the Day. She called the meeting to order at 6:30 p.m.

Roll Call

Present:	Daniel Jaworski	Mayor
	Jon Kixmiller	Mayor Pro Tem
	Kevin Cox	Councilmember
	Shawn Nelson	Councilmember
	Rhonda Hurst	Councilmember
	Robert Fiester	Councilmember
	Brian A. Fiorenza	Deputy Mayor Pro Tem

Staff Members:	Paul Stevens	City Manager
	Ken Heerman	Assistant City Manager
	Kevin Laughlin	City Attorney
	Angela Miller	City Secretary
	Ingrid Rex	Deputy City Secretary
	Jason Collier	Fire Chief
	Scott Kriston	Public Works Director
	Phil Lozano	Parks and Recreation Director
	Kim Lopez	Human Resources Director
	Laurie Mullens	Marketing & Communications Director

1. Discuss Appointing a Member to Fill a Vacancy for an Unexpired Term on the Board of Ethics

Deputy City Secretary Rex reported that due to a resignation, there is a vacancy with an unexpired term on the Board of Ethics (Board). She stated two (2) applications were received last year during the annual appointment process indicating they were interested in serving on the Board. One of those applicants was appointed to serve on the Parks and Recreation Advisory Board, but can be considered to serve on a second board; the other applicant was not appointed at that time. An additional application has since been received. Ms. Rex reported all applications were provided to Council for review and this agenda item was an opportunity for Council to discuss appointing someone to fill the vacancy.

Mayor Pro Tem Kixmiller stated since one applicant is already serving on another board, he would like to give the others an opportunity to serve. Council discussed applicants,

and Deputy City Secretary Rex stated a companion item was included on the regular meeting agenda for action if Council wished to make an appointment this evening.

2. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for January 9, 2024

Relating to Agenda Item #11, Councilmember Fiester asked about timing for the project. Public Works Director Kriston stated he thought 120 calendar days were allowed per the contract. Councilmember Fiester asked if neighbors needed to be notified about the project. Mr. Kriston stated there would be message boards in place and that the HOA would also be notified so information could be shared in its newsletter. Mayor Jaworski asked the likelihood of the project coinciding with the signal project at Highland Shores and Highland Village Road; Mr. Kriston reported it would be done in conjunction with that project. Deputy Mayor Pro Tem Fiorenza asked what traffic impact is anticipated. Mr. Kriston stated that generally in high traffic areas or areas with school zones, the City would ask the contractor to be cognizant of both. With this intersection, he stated the contractor would be asked to be aware of commuter traffic and that, due to the width of the street, there would always be a lane open.

CLOSED SESSION
Training Room

3. Hold a Closed Meeting in accordance with the following Sections of the Texas Government Code:

(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

Council did not meet in Closed Session.

With no further business, Mayor Jaworski adjourned the meeting at 6:39 p.m.

OPEN SESSION

4. Call Meeting to Order

Mayor Jaworski announced Miss Hazel Spears was serving as our Mayor for the Day and called the meeting to order at 7:01 p.m.

Roll Call

Present:	Daniel Jaworski	Mayor
	Jon Kixmiller	Mayor Pro Tem
	Kevin Cox	Councilmember
	Shawn Nelson	Councilmember
	Rhonda Hurst	Councilmember
	Robert Fiester	Councilmember
	Brian A. Fiorenza	Deputy Mayor Pro Tem

Staff Members:	Paul Stevens	City Manager
	Ken Heerman	Assistant City Manager
	Kevin Laughlin	City Attorney
	Angela Miller	City Secretary

Doug Reim	Chief of Police
Jason Collier	Fire Chief
Scott Kriston	Public Works Director
Kim Lopez	Human Resources Director
Laurie Mullens	Marketing & Communications Director

5. Prayer led by Councilmember Kevin Cox

Councilmember Cox gave the invocation.

6. Pledge of Allegiance to the U.S. and Texas flags led by Councilmember Kevin Cox

Councilmember Cox led the Pledge of Allegiance to the U.S. and Texas flags.

7. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

Councilmember Hurst announced the following meetings and events:

City offices will be closed to observe Martin Luther King, Jr. Holiday – January 15

The LISD community will celebrate the 31st annual Dr. Martin Luther King, Jr. event at Lewisville High School auditorium on January 15 at 6:00 p.m.

Parks and Recreation Advisory Board meeting scheduled for January 15 has been cancelled

Planning and Zoning Commission meeting – January 16

DCTA's North Texas Mobility Corporation board meeting – January 24 at 9:00 a.m.

Denton County Transportation Authority Board of Directors meeting – January 25 at 10:00 a.m.

Highland Village Daddy Daughter dance – January 26

- **Presentation of a Proclamation celebrating the Mayor for the Day**

Mayor Jaworski recognized Hazel Speers as our Mayor for the Day and presented her with a Proclamation.

8. City Manager/Staff Reports

City Manager Stevens reminded residents of the Daddy Daughter Dance, provided the new Republic Services customer service phone number, and provided an update on the Highland Village Road and Brazos/Highland Shores traffic signal project.

- **The Village Report**

The Village Report included the Experience Highland Village video featuring Bowery Park and the re-designed mural created by artist Brinley Ash.

9. Visitor Comments

No one wished to speak.

CONSENT AGENDA

Mayor Pro Tem Kixmiller suggested moving Agenda Item #15 up to the Consent Agenda; Mayor Jaworski moved the item to Consent.

10. Consider approval of Minutes of the Regular City Council Meeting held on December 12, 2023
11. Consider Resolution 2024-3107 awarding and authorizing a Contract with Jagoe-Public Company for the Highland Shores Boulevard Asphalt Overlay Project
12. Consider Resolution 2024-3108 authorizing Negotiation and Execution of a Professional Services Agreement with Elements of Architecture, Inc. relating to Review and Analysis of Municipal Facilities
13. Receive Budget Reports for Period ending October 31, 2023
15. Consider Resolution 2024-3109 appointing a Member to Fill a Vacancy for an Unexpired Term on the Board of Ethics

Motion by Councilmember Fiester, seconded by Councilmember Hurst, to approve Consent Agenda Items #10 through #13, and Item #15 appointing Debbie Barber to fill the vacancy on the Board of Ethics. Motion carried 7-0.

ACTION AGENDA

14. Take action, if any, on Matters discussed in Closed Session in accordance with the following Sections of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)

NO ACTION TAKEN

No action was taken on this item.

15. Consider Resolution 2024-3109 appointing a Member to Fill a Vacancy for an Unexpired Term on the Board of Ethics

This item was moved to the Consent Agenda.

LATE WORK SESSION

16. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

Councilmember Hurst requested a future agenda item for a workshop to discuss allowing limited locations on Highland Village Road and on the trail system for golf carts to use so that residents in all parts of the City can utilize these vehicles to access Doubletree Ranch,

The Shops at Highland Village, The Marketplace Shops such as HomeGoods and Petco, and other city property that currently is not accessible by all residents by golf cart.

17. Adjournment

Mayor Jaworski and Mayor for the Day Hazel Speers adjourned the meeting at 7:18 p.m.

Daniel Jaworski, Mayor

ATTEST:

Angela Miller, City Secretary