



MINUTES

**PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
CITY OF HIGHLAND VILLAGE, TEXAS
MONDAY, AUGUST 21, 2023 at 6:00 p.m.
HIGHLAND VILLAGE MUNICIPAL COMPLEX
COUNCIL CHAMBERS
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

1. Call to Order & Roll Call for Parks and Recreation Advisory Board.

The meeting was called to order at 6:00 p.m.

Roll Call

Present:	Mitch O'Brey	Chair, Place 3
	Bill Irwin	Place 1
	Hogan Heathington	Place 2
	Tyler Gump	Alternate 2
	Kathleen Wells	Alternate 1
Absent:	Kevan Fenderson	vice Chair, Place 4
	Ken Koonsman	Place 5
Staff Members:	Phil Lozano	Parks and Recreation Director
	Ken Heerman	Assistant City Manager
	Terry Golden	Administrative Assistant

- 2. Visitors' Comments.** *(Anyone wishing to address the Parks and Recreation Advisory board must complete a Speaker's Request form and return it to the Administrative Assistant. In accordance with the Texas Open Meetings Act, the Parks and Recreation Advisory Board is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Chairperson may impose a three (3) minute limitation on any person addressing the Board.)*

No Visitor Comments

- 3. Parks and Recreation Advisory Board Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the Park Board may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming Park Board events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.**

No Announcements

- 4. Approve Minutes from the Regular Meeting of the Parks and Recreation Advisory Board held on July 17, 2023.**

Mr. Heathington motioned to approve the minutes from the Regular Meeting of the Parks and Recreation Advisory Board held on July 17, 2023.

Ms. Wells seconded the motion.

Approve 5-0

5. Receive Presentation and Survey Results for the Conversion of Unity Park Tennis Courts to a Pickleball Facility.

Parks and Recreation Director Phil Lozano provided a presentation to the Board outlining the plan to convert Unity Tennis Courts to Pickleball Courts. The plan provides 12 Pickleball courts, permanent Pickleball post and nets with a 4 foot separation fencing with a projected estimated cost of \$48,960. The project will take about 60 days. Public input has been collected via a community survey which was shared on the City Website, email newsletter, social media and the online edition of the Cross Timbers Gazette. The Parks and Recreation Advisory Board Meetings provide another avenue for public input.

Director Lozano provided the survey results – 533 people responded to the survey 423 in favor of the conversion and 110 against.

6. Recommend City Council approve the supplemental request for the conversion of Unity Park Tennis Courts to a Pickleball Facility.

Mr. Irwin motioned to recommend City Council approve the supplemental request for the conversion of Unity Park Tennis Courts to a Pickleball Facility.

Mr. Gump seconded the motion.

Approved 5-0

7. Receive Department Project Update.

Director Lozano provided the Board with a Project update which included:

- Village Park sidewalk (supplemental)
- HV Tennis LED lighting (bond)
- Village Park fishing pier (bond)
- Pilot Knoll Park- campground restrooms, day-use upgrades, new gatehouse, cabins, boat dock improvements (bond/grant)
- Brazos field renovations (bond)
- Unity Park – gabion baskets (PW), lighted basketball courts, baseball fencing and irrigation improvements, backstop netting, and flex field improvements
- DRP Camera's

8. Receive Corp of Engineers Update.

Rob Jordan will be leaving his position of Lake Lewisville Manager. Mr. Lozano will provide a more detailed update via email.

9. Discussion on Future Agenda Items (A Board member may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation

shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

Update on Our Village Glows
Recognition of Volunteers

Next Meeting Scheduled for September 18, 2023

10. Adjournment of Regular Meeting.

6:51 p.m.