



**PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
CITY OF HIGHLAND VILLAGE, TEXAS
MONDAY, FEBRUARY 21, 2022 at 6:00 p.m.
HIGHLAND VILLAGE MUNICIPAL COMPLEX
COUNCIL CHAMBERS**

1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS

1. Call to Order & Roll Call for Parks and Recreation Advisory Board.

Parks and Recreation Advisory Board meeting was called to order at 6:00 p.m.

Roll Call

Present:	Kevan Fenderson	vice Chair, Place 4
	Kenneth Koonsman	Place 5
	Mitch O'Brey	Place 3
	Kathleen Wells	Alternate 1
Absent:	Janet Gershenfeld	Chair, Place 2
	Bill Irwin	Place 1
Staff Members:	Phil Lozano	Parks and Recreation Director
	Andra Foreman	Recreation Manager
	Debbie Scott	Recreation Coordinator
	Ken Heerman	Assistant City Manager
	Terry Golden	Administrative Assistant

2. Visitors' Comments. *(Anyone wishing to address the Parks and Recreation Advisory board must complete a Speaker's Request form and return it to the Administrative Assistant. In accordance with the Texas Open Meetings Act, the Parks and Recreation Advisory Board is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Chairperson may impose a three (3) minute limitation on any person addressing the Board*

No Visitor Comments

3. Approve Minutes of the Regular Meeting of the Parks and Recreation Advisory Board held on November 15, 2021.

Mr. O'Brey moved to approve the Minutes of the Regular Meeting of the Parks and Recreation Advisory Board held on November 15, 2021.

Ms. Wells seconded the motion.

Approved 4-0

4. Recognize Senior Volunteers Sharond Grimes and Pat Brown.

Director Lozano applauded Pat Brown and Sharond Grimes for their dedication to the Highland Village All-Star Senior Program and Pickle Ball.

5. Introduce Recreation Coordinator Deborah Scott.

Recreation Manager Andra Foreman introduce Deborah Scott as the new Recreation Coordinator. Debbie comes to Highland Village from the City of Murphy.

6. Receive Presentation on Staff Investment and Training.

Parks and Recreation Director Phil Lozano provided the Board with presentation highlighting staff development.

Texas Turfgrass Association

- Continuing Education Classes (CEU's)
- Turfgrass Certification (Golf and Athletic Field)
- Texas Department Of Agriculture - Applicator License
- Texas Commission on Environmental Quality – Licensed Irrigator
- Other

Southwest Parks and Recreation Training Institute

- Park Maintenance
- Recreation Programing
- Leadership Training
- Park and Trail Planning
- Wellness
- Other

Texas Recreation and Parks Society (TRAPS)

- Continuing Education Units
- Directors Forum
- Economic Driver
- Recreation Programing
- Maintenance Rodeo
- Accessibility and Inclusion
- Planning and Design
- Trade Show

National Recreation and Parks Association (NRPA)

- National Conference
- Continuing Education Units for Certified Park and Recreation Professionals
- Trade show
- Learning sessions from economic stimulus, leadership, construction, cost recovery, programing, aquatics, conservation, customer service, E-sports, planning and design, marketing, etc.

Professional Associations

- DFW Directors Association
- Sports Turfgrass Managers Association (STMA)

- North Texas Sports Turf Managers Association (NTSTMA)
- Texas Amateur Athletic Federation (TAAF)
- Dallas Irrigation Association (DIA)

7. Update on Projects

Director Lozano provided the Parks and Recreation Board with the following updates:

Completed Supplemental Projects:

Copperas Branch Park HVAC Replacement.
 Copperas Branch Park Boat Ramp Chevron Signage Installation.
 DRP Pergola Sealing

Projects that are currently in the works:

DRP Pump House Upgrades
 DRP Splash Pad Surfacing Replacement
 DRP Food Truck Pads
 DRP HVAC Project
 DRP Storefront Project
 Earth Networks New Lightning Detection
 Freeze Damage Landscape Bid

Supplemental Projects Pending this FY

DRP Split Rail Replacement w/ Metal Railing
 Trail Bollard Repainting Project.
 Fog Sealing Asphalt at Lion's Club & Boat House Parking Lot.
 Repainting of the Large Sun Shade Frames at Unity Baseball Complex.
 Install Equipment Storage Shed at Pilot Knoll Park Manger's Area.
 PFC Aaron M. Hudson Electrical Outlet and Up-Lighting Project.
 Copperas Branch Park Electrical Upgrade for Special Events.
 Copperas Branch Park Asphalt Sealing.
 Copperas Branch Park Flexbase Parking Lot Additions
 Copperas Branch Park Asphalt Repair Around Restroom
 Golf Cart Replacement for Pilot Knoll Staff

Update on Special Events – calendar.

The Parks and Recreation Board was provided a Special Events Calendar for the 2022.

8. Discussion on Future Agenda Items (A Board member may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

Board Member Kathy Wells requested a Spring Event for Adults similar to Wine Down with the Grinch.

Special Called Meeting is scheduled for March 14, 2022
Next Regular Meeting is scheduled for March 21, 2022.

9. Adjournment

6:47 p.m.