



## A G E N D A

**PARKS AND RECREATION ADVISORY BOARD  
REGULAR MEETING  
CITY OF HIGHLAND VILLAGE, TEXAS  
MONDAY, NOVEMBER 16, 2020 at 6:00 p.m.  
COUNCIL CHAMBERS**

**1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TX**

*Pursuant to Governor Greg Abbott's temporary suspension of various provisions of the Texas Open Meetings Act and in an effort to protect the health and safety of the public, the public will not be allowed to attend the Parks and Recreation Advisory Board meeting in person. Members of the public may view the Parks and Recreation Advisory Board meeting live at no cost via the following Internet link: <https://www.highlandvillage.org/922/Highland-Village-Television>*

*Any person wishing to provide comments on any matter to be considered on this agenda should email such comments to the Parks and Recreation Administrative Assistant [tgolden@highlandvillage.org](mailto:tgolden@highlandvillage.org) by 1:00 p.m. on Monday, November 16, 2020.*

1. Call to Order & Roll Call for Parks and Recreation Advisory Board.
2. Approve Minutes from the Regular Meeting of the Parks and Recreation Advisory Board held on October 19, 2020
3. Receive Update on Pond Management for Recreational Fishing.
4. Project Update:
  - Kids Kastle
  - Feasibility Study - Cabins at Pilot Knoll Park
5. Discussion on Future Agenda Items (A Board member may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

**Next Meeting is scheduled for February 15, 2021**

### **Doubletree Ranch Park Camera Update**

**March 15, 2021 a work session is planned. Tentative start time will be 4 p.m. Topics include: Parks and Recreation Master Plan, Trails and Open Space Master Plan, Identify areas that need to be updated to meet International Building Codes, Universal Access.**

6. **Adjournment**

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 13<sup>th</sup> day of November, 2020 before 5:00 p.m.

---

**Terry Golden**  
**Parks Administrative Assistant**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 or Fax (972) 317-0237 for additional information.

Removed from posting on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, at \_\_\_\_:\_\_\_\_

By \_\_\_\_\_



## MINUTES

**PARKS AND RECREATION ADVISORY BOARD  
REGULAR MEETING  
CITY OF HIGHLAND VILLAGE, TEXAS  
MONDAY, OCTOBER 19, 2020 at 6:00 p.m.  
PILOT KNOLL PARK, BIG OAK PAVILION  
218A ORCHID HILL LANE, ARGYLE, TX**

***Pursuant to Governor Greg Abbott's temporary suspension of various provisions of the Texas Open Meetings Act and in an effort to protect the health and safety of the public, the public will not be allowed to attend the Parks and Recreation Advisory Board meeting in person. Members of the public may view the Parks and Recreation Advisory Board meeting live at no cost via the following Internet link: <https://www.highlandvillage.org/922/Highland-Village-Television>***

***Any person wishing to provide comments on any matter to be considered on this agenda should email such comments to the Parks and Recreation Administrative Assistant [tgolden@highlandvillage.org](mailto:tgolden@highlandvillage.org) by 1:00 p.m. on Monday, October 19, 2020.***

**1. Call to Order & Roll Call for Parks and Recreation Advisory Board.**

Parks and Recreation Director Phil Lozano called the meeting to order at 6:00 p.m.

### Roll Call

Present:	Gary Patz	Place 4
	Janet Gershenfeld	Place 2
	Kenneth Koonsman	Place 5
	Bill Irwin	Place 1
	Mitch O'Brey	Place 3
	Kevan Fenderson	Alternate, Place 1
	Vanessa Boyd	Alternate, Place 2
Staff Members:	Phil Lozano	Parks and Recreation Director
	Ken Heerman	Assistant City Manager
	Terry Golden	Administrative Assistant

**2. Visitors' Comments.** *(Anyone wishing to address the Parks and Recreation Advisory board must complete a Speaker's Request form and return it to the Administrative Assistant. In accordance with the Texas Open Meetings Act, the Parks and Recreation Advisory Board is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Chairperson may impose a three (3) minute limitation on any person addressing the Board.)*

There were no visitor comments.

**3. Conduct Election of Parks and Recreation Advisory Board Chairperson.**

Gary Patz moved to approve Janet Gershenfeld as Chairperson of the Parks and Recreation Advisory Board.

Bill Irwin seconded the motion.

**Approved 5-0**

**4. Conduct Election of Parks and Recreation Advisory Board Vice Chairperson.**

Ken Koonsman nominated Bill Irwin as Vice Chair of the Parks and Recreation Advisory Board.

Mitch Obey seconded the motion.

Mr. Irwin declined the nomination.

Mr. Irwin motioned to approve Mitch Obey as Vice Chair of the Parks and Recreation Advisory Board.

Mr. Patz seconded the motion.

**Approved 5-0**

**5. Approve Minutes from the Regular Meeting of the Parks and Recreation Advisory Board held on September 21, 2020**

Mr. Irwin moved to approve the minutes from the Regular Meeting of the Parks and Recreation Advisory Board held on September 21, 2020.

Mr. Patz seconded the motion.

**Approved 5-0**

**6. Receive Park Project Update.**

Director Lozano updated the Board regarding the HV Road trail alignment, Council has requested the alignment to remain as is. Current alignment is East side of HV Road to 948 and West side of HV Road to Lakeside Community Park.

Mr. Koonsman asked if the cameras at Doubletree Ranch Park were approved in the budget. He stated this would be a monitored camera.

Mr. Koonsman asked if there is a Pond Management for Recreational Fishing program.

**7. Approve the Cancellation of Parks and Recreation Advisory Board Meetings scheduled for December 21, 2020 and January 18, 2021.**

Mr. Irwin moved to cancel the Parks and Recreation Advisory Board Meeting scheduled for December 21, 2020 and January 18, 2021.

Mr. Koonsman seconded the motion.

**Approved 5-0**

**8. Discussion on Future Agenda Items (A Board member may inquire about a subject of which notice has not been given. A statement of specific factual information or**

**the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)**

Future Agenda Items include: Pond Management for Recreational Fishing and the Cameras at Doubletree Ranch Park.

**Next Meeting is scheduled for November 16, 2020.**

**9. Adjournment**

6:30 p.m.