



MINUTES

**PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
CITY OF HIGHLAND VILLAGE, TEXAS
MONDAY, APRIL 17, 2017 AT 6:00 PM
HIGHLAND VILLAGE MUNICIPAL COMPLEX
COUNCIL CHAMBERS
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

1. Call to Order & Roll Call for Parks and Recreation Advisory Board.

Roll Call

Present	Dave Rush William Irwin Christine Sherry Ron Stewart	Chair, Place 3 Vice Chair, Place 1 Alternate Place 2
Absent	Tamara Lisby Scott Preddy Gary Patz	Place 5 Alternate Place 4
Staff Present	Linda Cornelius Ken Heerman Terry Golden	Director of Parks and Recreation Assistant City Manager Administrative Assistant

Due to Absences Christine Sherry will be a voting member

- 2. *Visitor Comments (Anyone wishing to address the Parks and Recreation Advisory Board must complete a Speakers' Request form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the Board is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Chair may impose a three (3) minute limitation on any person addressing the Board.)***

Visitor comments will be received after the presentation on Sunset Point Park.

3. Consider Approval of Minutes of a Special Called Meeting Held January 12, 2017.

Mr. Stewart motioned to approve the Minutes from the Special Called Meeting held January 12, 2017.

Ms. Sherry seconded the motion.

Approved 4-0

4. Consider Approval of Minutes of a Special Called Meeting Held February 16, 2017.

Mr. Irwin motioned to approve the Minutes from the Special Called Meeting held February 16, 2017.

Ms. Sherry seconded the motion.

Approved 4-0

5. Receive Presentation on Sunset Point Park and Provide a Recommendation to City Council on Proposed Sunset Point Park Master Plan.

Monica Concienne informed the Board that since the last meeting 3 concepts have been presented to the public. Surveys have been received and the Parks Board also visited the park site. Ms. Concienne presented the board with the final concept which consisted of a pavilion, picnic table, trash receptacle, bench and lighting. Security was a main concern with residents in the area. The Final Concept provides an Octagonal Pavilion with picnic table, a circular walking path with 2 bench areas, boulder bollards, a dog waste station and trash receptacles. Temporary irrigation will be added until plantings become established. It was decided that parallel parking is more cost effective and takes less away from the park site itself. Mr. Irwin inquired about park hours and if it is possible to change the park closing time for Sunset Point Park.

Mr. Bill Davidson – 300 N Edgewater Drive addressed the Board. Would like the park closing time changed to earlier than 11 pm. Parking concerns and no parking signs along Edgewater (which is a very narrow roadway). Mr. Davidson is concerned about security issues with the park especially during flooding.

Mr. Irwin would like to bring forward at a future meeting changing the closing time of Sunset Point Park.

Director Cornelius stated that this is a “concept” plan being recommended. Definitive amenities will be discussed during the construction plan phase.

Mr. Irwin motioned to recommended approval to City Council the Sunset Point Park Master Plan.

Ms. Sherry seconded the motion.

Approved 4-0

6. Discuss Naming of the New Dog Park located at Unity Park.

Director Cornelius provided the Board Members the new guidelines for naming parks.

7. Status Reports on Current Projects and Discussion on Future Agenda Items.

May 6 – Charter Election, special election 10 proposed amendments to the city charter.

Proposition #4 Amend Section 4.06, Subsection B of the City of Highland Village City Charter to require enactment of an ordinance establishing a Parks and Recreation Advisory Board and the purpose and duties of said board.

This proposition gives the City Council more flexibility.

Director Cornelius informed the Board of all upcoming Recreation events.

Pilot Knoll Park Restroom Renovations Plans are complete will go out to bid.

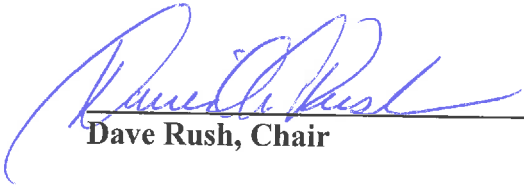
Copperas Branch Park will be turned back over to the City in the fall.

A Board member may inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

Next Regular Meeting scheduled for May 15, 2017

8. Adjournment

6:55 P.M.



Dave Rush, Chair

ATTEST:

Terry Golden, Administrative Assistant