



News Release

CITY MANAGER'S OFFICE

For release: 02/15/2017
Contact: Laurie Mullens
972-899-5131 / 940-597-3721
lmullens@highlandvillage.org

1000 Highland Village Road
Highland Village, TX 75077
www.highlandvillage.org

Council Calls Election for Council Members and Charter Amendments

At the February 14 meeting, Council approved resolutions calling for a May 6 election for the purpose of electing persons to City Council Places 3, 5, and 7 as well as a special election to consider charter amendments. The ten propositions include updates regarding state laws and the election code, as well as language clarification. The proposed amendments which clarify language to provide consistency with state law include Council member residency qualifications and eligibility to seek another office or position while currently serving on Council, filing for office and public records. Amendments proposed which are clarifying language and/or procedural in nature include the composition of a Council quorum, codification of city ordinances, and term clarifications relating to petitions. The appointment of municipal clerk is proposed to be repealed as the appointment is addressed in the City Code of Ordinances and a proposal is included to require enactment of an ordinance establishing a Parks and Recreation Advisory Board and the purpose and duties of the board. Public hearings regarding the charter amendments were held at the January 24 and February 14 meeting.

The Council took a tour of the upgraded Public Safety Dispatch Operations Facility and received a presentation on public safety items including an update on response times, overlapping calls for fire and emergency medical services (EMS) and implementation of the emergency care attendant (ECA) program. As part of the 2015-2016 Budget the city transitioned to a new Computer Aided Dispatch and Records Management System, new digital radio system and implemented upgrades to the dispatch center.

During Mayor and Council Reports Mayor Wilcox proclaimed February 14, 2017 as Martha Butz Day and February 24 as Charles Mitchell Day. The proclamations were read in honor of the retirement of these two longtime employees. Charles Mitchell, Street Supervisor, retires after 25 years with the City of Highland Village and over 40 years in municipal government. Martha Butz, Human Resources Director, retires after 17 years with the City of Highland Village. Jana Onstead, Assistant Human Resources Director, has been promoted to Human Resources Director. Onstead began working with the City of Highland Village in 2003 as Human Resources Assistant. In 2007 she was promoted to Human Resources Specialist and in 2011 Human Resources Manager. Onstead was promoted to Human Resources Assistant Director in 2013. She holds a Bachelor of Science degree in Organizational Behavior and Human Resources and received certification from Professional in Human Resources (PHR) organization and the Society of Human Resources Certified Professional (SHRM-CP). In 2013 Onstead received the "Rising Star" award from the Texas Municipal Human Resources Association for her exceptional promise of leadership and contribution to the association and profession.

"We are pleased to announce the promotion of Jana Onstead to Human Resources Director. This is a true testament to the succession plan Ms. Butz put in place to develop the skills and abilities of city staff. Jana has learned from one of the best in the municipal human resources industry and will continue to serve the city well," stated city manager Michael Leavitt.

The [HVTV Update](#) showcased the Parks and Recreation department in the last segment of the Gears of Highland Village video series.

The City Council early work session and regular session is available on HVTV (Spectrum 16; Frontier 43) and via website streaming by searching HVTV. The meetings are also available for on-demand viewing on the city website.