



MINUTES

**SPECIAL MEETING
OF THE PUBLIC ART ADVISORY BOARD
CITY OF HIGHLAND VILLAGE, TEXAS
TUESDAY, SEPTEMBER 6, 2016, 7:00 P.M.
THE ROBERT & LEE DUVALL CENTER BOARDROOM
948B HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS**

1. Call to Order

Board Chair Pomeroy called the meeting to order at 7:00 p.m.

Roll Call

Present:	Linda Pomeroy	Chair
	Chas Foreman	Board Member
	Christian Hart	Alternate Board Member
	Lorraine Hayes	Board Member (arrived 7:20 pm)
Absent:	Michelle Schwolert	Council Liaison
	Linda Chidsey	Board Member
Staff Members:	Andra Foreman	Staff Liaison

2. Visitor Comments *(Anyone wishing to address the Public Art Advisory Board must complete a Speakers' Request form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the Board is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Chair may impose a three (3) minute limitation on any person addressing the Board.)*

No Visitor Comments

3. Consider Approval of Minutes of a Regular Meeting Held on August 18, 2016

Chas Foreman motioned to approve the Minutes of a Regular Meeting held on August 18, 2016.

Christian Hart seconded the motion.

Approved 3-0

4. Discuss artwork display at City Hall

Ms. Foreman provided the Board with the Artwork Display Agreement stating it has been approved and is ready to go. Ms. Foreman asked the Board to decide on a date for the display at City Hall. Chair Pomeroy stated the 1st of October is a reasonable goal and after discussion the board members agreed.

Mr. Foreman created a flyer for the "Featured Artist" and suggested using the same process as the Fall Festival, interested Artist would contact Andra Foreman and the Board will review each application.

Cross Timbers Artist Guild will display the month of October, each artist must have a 3x5 tent style card to display each piece, describing the name of the artist, price and how to get into contact with the artist. Each artist must have 10 business cards to be placed in kiosk. Artwork needs to be dropped off at City Hall on September 24 at 11:00 a.m. and picked up on October 29 at 11:00 a.m.

5. Discuss Fall Festival

The Application is available online and must be submitted by Friday, October 28th. The Art Board will provide the Children's craft – headbands, and cardboard cutouts for photos

6. Discuss Future Events and Meetings

October 20

7. Discussion on Future Agenda Items

Artist of the Month
Fall Festival

8. Adjournment

7:38 pm