

**MINUTES OF THE REGULAR MEETING OF THE
ANIMAL SHELTER ADVISORY COMMITTEE
CITY OF HIGHLAND VILLAGE, TEXAS
HELD IN THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD –
THURSDAY, JUNE 30, 2016**

The Animal Shelter Advisory Committee of the City of Highland Village, Texas met for a regularly scheduled meeting on the 30th day of June, 2016 at 3:00 p.m. in the Pre Council Meeting Room.

1. CALL TO ORDER/ROLL CALL

Roll Call

Present:	Sheri Morrison	Police Commander
	Wesley Fiddes	Senior Animal Care Officer
	John McGee	Council Member
	Paul McCullough	Animal Medical Center Veterinarian
Absent:	Kathy Anthony	Flower Mound Humane Society

2. PUBLIC COMMENTS

There were no visitors present and no public comments.

3. REVIEW AND APPROVE MINUTES FROM LAST MEETING

Minutes were reviewed and approved by all members present.

4. SHELTER REPORT

Commander Morrison updated the board members about the animal registration software. We have been told that it has been completed but we do not have it in place yet.

Commander Morrison told the committee members that there is a nuisance ordinance that may allow us to enforce poop/scoop violations but it will need to be reviewed by the city attorney. Councilman McGee suggested that we put together a new ordinance to specifically address poop/scoop violations.

All committee members were given a copy of the shelter reports from January, February, March, April, and May 2016. They were also told that our numbers of cats have been quite high for the last few months because several citizens have been trapping feral cats in their neighborhood. Barn Cat Rescue has been a big help with feral cats and has taken twelve of them into their program this year.

Councilman McGee brought up the recent rat complaints in the Rolling Hills Estate area. Animal Care Officer Fiddes told the committee that animal services conducts inspections at residences that have reported these problems to help them eradicate this issue with rodents.

Commander Morrison told the members present that we are still waiting on the final copy of the software for animal registration. This software, when completed, will allow us to complete all animal registrations here in-house rather than through Pet Data.

The committee was told that we are conducting an adoption event on Saturday at Petco in Highland Village. Commander Morrison told the members that we have recently signed up to participate in the ASPCA Adoption Ambassadors program. This is a program that will allow us to identify fosters that will be able to foster and adopt our animals to a new forever home with a much more simple process. Councilman McGee suggested that we put together a sheet that adopters could voluntarily complete upon the adoption of an animal. Doctor McCullough suggested that we make it clear to the person adopting that they could bring back the animal if the adoption did not work out without any issue and that we complete some type of follow up a week or two after the adoption takes place to make sure that things were working out with the adopted animal.

Chief Doug Reim stopped in during the meeting to just say hello to the members and thank them for coming to the meeting and assisting with the shelter operations.

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Councilman McGee asked how we handle heart worm positive dogs. Animal Care Officer Fiddes told the committee that we have had assistance with the last two dogs that were heart worm positive from rescues. He went on to tell the committee that the process for curing these dogs is expensive and time consuming. Both Lewisville and Flower Mound Humane Societies have helped with these animals.

Police Chief Doug Reim stopped by the meeting and greeted all of the members in attendance at the meeting. He only stopped in and did not stay for the remainder of the meeting.

Doctor McCullough asked Animal Care Officer Fiddes if he was having problems with the internet at the shelter. Officer Fiddes went on to explain that his internet connection at the shelter is obtained through a card supplied by the Police Department and not the wireless connection at the shelter. Commander Morrison told the committee that Office Manager Pomroy had talked about getting FIOS at one point but was unable to make that happen with Verizon. She said that it might be worth checking on again since the service has changed over to Frontier. If the wireless were faster at the shelter, we might be able to use their service rather than a separate card for our internet access.

5. DISCUSS TOPICS FOR NEXT MEETING

Follow up on what was found about the "Poop/Scoop" ordinance.

Give an update about the animal registration software.

Give an update for the email complaint about a recent cat adoption.

6. ADJOURNMENT

Commander Morrison adjourned the meeting at 3:50 p.m.

I attest that these minutes are true and correct.



Sheri Morrison
Police Commander

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