



MINUTES

**SPECIAL MEETING OF THE
PARKS AND RECREATION ADVISORY BOARD
CITY OF HIGHLAND VILLAGE, TEXAS
MONDAY, MARCH 2, 2015 at 6:00 P.M.
HIGHLAND VILLAGE MUNICIPAL COMPLEX
COUNCIL CHAMBERS**

1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS

1. Call to Order & Roll Call for Parks and Recreation Advisory Board.

Roll Call

Present Kim McKibben
 Ross Pittman
 Rachel Swan
 David Andrews
 Gary Patz
 Dave Rush

Absent Jason Holleman

Staff Present: Linda Cornelius, Director Parks and Recreation
 Mike Leavitt, City Manager
 Ken Heerman, Assistant City Manager
 Scott Kriston, Director of Public Works
 Autumn Aman, Community Development Coordinator
 Fince Espinoza, Park Operation & Project Manager
 Terry Golden, Administrative Assistant

2. Visitors' Comments

(Anyone wishing to address the Parks and Recreation Advisory Board must complete a Speaker's Request form and return it to the Administrative Assistant. In accordance with the Texas Open Meetings Act, the Parks and Recreation Advisory Board is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Chairperson may impose a three (3) minute limitation on any person addressing the Board.)

There were no visitor comments.

3. Consider Approval of Minutes from the Regular Parks and Recreation Board Meeting held October 20, 2014.

Ross Pittman moved to approve the minutes from the Regular Parks and Recreation Board meeting held on October 20, 2014.

David Andrews seconded the motion.

Approved 6-0

4. **Consider Approval of Minutes from the Special Joint Meeting of the City of Highland Village Parks and Recreation Advisory Board and the Planning and Zoning Commission meeting held November 17, 2014.**

Dave Rush moved to approve the minutes from the Special Joint meeting of the City of Highland Village Parks and Recreation Advisory Board and the Planning and Zoning Commission held on November 17, 2014.

Rachel Swan seconded the motion.

Approved 6-0

5. **Consider and make appropriate recommendations pursuant to Section 2.5.C. of the Highland Village Subdivision Ordinance regarding the proposed Final Plat of Wichita Estates, an 18.709± acre tract in the A. Weatherly Survey, Abstract No. 1362 and W. P. Pearce Survey, Abstract No. 1015, City of Highland Village, Denton County, Texas, generally located east of Sellmeyer Lane and south of the U.S. Army Corps of Engineers tract commonly known as “Wichita Forest”.**

City Manager Leavitt provided the Board with a presentation giving an overview of Wichita Estates. Mr. Leavitt’s presentation highlighted the FEMA flood study, EPA (Federal) and TCEQ (State) mandates on Water Shed Protection, the USACE Environmental Study and Civil plans for infrastructures to be designed by the City in accordance with TCSS (Technical Construction Standards & Specifications)

Chair McKibben asked for clarification on the inclusion of the roadway in the final plat.

Mr. Leavitt stated Final Plat includes the location and improvements of the roadway accessing Lions Club Park and Wichita Estates subdivision.

Representatives from Jaramco Investments, LLC, Ridinger Associates, Inc., and Texas Land Development were available for questions.

The Board asked general questions relating to previous discussions and recommendations on the preliminary plat. The discussion included; fencing to protect Wichita Forrest, open space within the subdivision, drainage and utilities.

Ross Pittman moved to approve the Final Plat of Wichita Estates,

David Andrews seconded the motion.

Approved 6-0

6. **Discuss and provide appropriate recommendations relating to proposed location of roadways accessing Lions Club Park in relation to the proposed development of the Wichita Estates subdivision.**

Ross Pittman moved to approve the location of roadways accessing Lions Club Park in relation to the proposed development of the Wichita Estates subdivision with the following recommendations:

1. Reduced speed limit for Chisholm Trail Road section which is bordered by Wichita Forest and Lions Club Park

2. Designated/protected/lighted pedestrian crosswalk from Lions Club Park side to Wichita Forrest trail head side of the roadway
3. Parking allowed on at least one side of the roadway between Lions Club Park and Wichita Forest

Dave Rush seconded the motion

Approved 6-0

7. Adjournment

Chair McKibben adjourned the meeting at 7:15 p.m.